

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 2/17/2022

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 2/17/2022. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of --Insert Number of Districts-- districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Bert Ries	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Sherry Shaw	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Al Conrad	SCTC Maintenance Supervisor

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Bert Ries, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session

A motion by Michael Diehl, seconded by Bert Ries, prevailed to go into executive session for personnel and student matter reasons at 7:00 p.m. – 7:45 p.m.
Section 508 vote: All delegates present voted in the affirmative; motion carried.

V. Minutes:

A motion by Michael Diehl, seconded by Bert Ries, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 1/20/2022. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Brad Younkin**A. Treasurer's Report as of 1/31/2022 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$109,140.22.
2. Adult Fund bills totaling \$6,017.39.
3. Practical Nursing bills totaling \$9,744.61.

A motion by Brad Younkin, seconded by Bert Ries prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports**Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Sherry Shaw****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Bert Ries prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Bert Ries prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by --Insert Member Name--, seconded by --Insert Member Name--, to hire _____ as Maintenance worker pending receipt of all clearances and references. **(Tabled)**
4. A motion by --Insert Member Name--, seconded by --Insert Member Name--, to approve Somerset County Technology Center Calendar for the 2022-23 school year. **(Tabled)**
5. A motion by Donna Dively, seconded by Bert Ries, to approve the Audit Engagement Letter with Kotzan CPA & Associates, P.C. Section 508 vote: All delegates present voted in the affirmative; motion carried.

6. A motion by --Insert Member Name--, seconded by --Insert Member Name-- , to hire _____ as substitutes pending receipt of all clearances and references. (Tabled)
7. A motion by Donna Dively, seconded by Bert Ries, to approve the School Quotas for the 2022-2023 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by --Insert Member Name--, seconded by --Insert Member Name-- , to approve the Somerset Planning & Engineering quote related to the welding project not to exceed _____. (Tabled)

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. A motion by --Insert Member Name--, seconded by --Insert Member Name-- , to approve the obsolete item list. (Tabled)

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Brad Younkin

1. A motion by Brad Younkin, seconded by Ron Donaldson, to authorize the proposed Secondary Budget and the proposed Adult Education Budget for the 2022-23 school year be submitted to the participating districts along with a prepared resolution for their action. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson- Cindy West

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The March meeting of the Joint Operating Committee is scheduled for Thursday, March 17, at 7:00 p.m. in the board room of the Somerset County Technology Center.

XIII. Adjournment

A motion by Michael Diehl seconded by Bert Ries to adjourn the meeting at 7:50 p.m.