

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 12/15/2022

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 12/15/2022. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### **I. Call to Order**

**A. Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

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- **- Roll Call** – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

#### ***Members:***

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Bert Ries	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### ***Introductions/Visitors:***

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Sherry Shaw	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Joe Smiach	Career Coordinator
	Al Conrad	Maintenance Supervisor
	Aimee Willett	Solicitor

**II. ACKNOWLEDGEMENT OF JOINT OPERATING COMMITTEE:****One-Year Members (Term expires 12/23)**

Ron Donaldson	Meyersdale
Dorothy Gindlesperger	Shade-Central City
Bert Reis	Somerset

**Two-Year Members (Term expires 12/24)**

Noah Wareham	Rockwood
Mike Diehl	Turkeyfoot
Donna Dively	Berlin-Brothersvalley

**Three-Year Members (Term expires 12/25)**

Jessica Sizemore	Somerset
Cindy West	North Star
Brad Younkin	Shanksville

NOTE: By resolution adopted August 16, 1984, a unanimous affirmative vote, without objection, on any question requiring a recorded vote showing how each delegate voted under 508 of the School Code shall be deemed to be an affirmative vote by each delegate as if he or she has responded affirmatively to the calling of his or her individual name and shall be recorded as follows: "Section 508 vote: All delegates present voted in the affirmative." The full text of the resolution is set forth in the minutes of the meeting of August 16, 1984.

**III. REORGANIZATION**

- A. The Pennsylvania School Code and our Articles of Agreement require the Joint Operating Committee at its December meeting to name a President (Chairman) and Vice President (Vice Chairman) to serve for a one-year term.
  1. **Election of temporary president-Donna Dively motions and Cindy West seconds to appoint Michael Diehl as temporary president.**
  2. **Election of Joint Operating Committee Chairman for a one-year term. Brad Younkin motions and Cindy West seconds to nominate Dorothy Gindlesperger as President. Brad Younkin motions to close all nominations- All ayes.**
  3. **Election of Joint Operating Committee Vice-Chairman for a one-year term. Donna Dively motions and Jessica Sizemore seconds to nominate Michael Diehl as Vice-Chairman. Donna Dively motions and Jessica Sizemore seconds to close all nominations. All ayes.**
  4. **Appointment of Standing Committee Members:**
    - a. Education & Personnel Committee
    - b. Building, Grounds, Equipment & Supply Committees
    - c. Budget & Finance Committee
    - d. Negotiations Committee

- e. Policy Committee
  - f. Grievance Committee
5. **Donna Dively motions and Cindy West seconds to set dates and times for Joint Operating Committee Meetings from January 2023 through December 2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.**

**II. Public Comment**

**III. Acceptance of Agenda and Agenda Items:**

A motion by Donna Dively, seconded by Cindy West, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

**V. Minutes:**

A motion by Donna Dively, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 11/17/2022. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Brad Younkin**

**A. Treasurer's Report as of 11/30/2022 for General and Adult Education Funds.**

**B. Approval/ratification of bills.**

1. General Fund bills totaling \$128,639.79.
2. Adult Fund bills totaling \$8,406.17.
3. Practical Nursing bills totaling \$9,444.08.
4. Activity Fund bills totaling \$5,710.76.

A motion by Brad Younkin, seconded by Donna Dively prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports**

**Director's Report – Karen Remick**  
**Principal's Report – Matthew Danel**  
**Adult Education Report – Heidi Petrosky**  
**Financial Report – Sherry Shaw**

**VIII. Committee and Administrative Reports**

**A. Education & Personnel Report: Chairperson- Donna Dively**

1. approve the staff trips as presented. (TABLED)
2. approve the student trips as presented. (TABLED)

3. A motion by Donna Dively, seconded by Brad Younkin prevailed to approve the PSBA’s Principles for Governance and Leadership. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Donna Dively, seconded by Brad Younkin prevailed to approve the following OAC members:  
 Lisa Miller, Salisbury Elk Lick, LPN  
 Cassidy Beener-Terry, UPMC Somerset, LPN  
 Amber Phillippi, UPMC Somerset, LPN  
 Jarrod Hauser, Meadow View, LPN  
 Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Cindy West prevailed to approve the hiring of Cody France as PT Maintenance pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Donna Dively, seconded by Cindy West prevailed to approve moving Eric Arnold to Specialized Maintenance position. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Cindy West prevailed to acknowledge receipt of Pennsylvania Department of Education’s 339 Reapproval Visit December 12-14, 2022. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Donna Dively, seconded by Brad Younkin prevailed to approve the SCTC Guidance Plan. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. **(TABLED)**

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance Committee: Chairperson- Brad Younkin**

**E. Policy Committee: Chairperson- Cindy West**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The January meeting of the Joint Operating Committee is scheduled for Thursday, January 19, 2023, at 7:00 p.m. in the Board Room of the Somerset County Technology Center.

**XIII. Adjournment**

A motion by Michael Diehl seconded by Cindy West to adjourn the meeting at 7:15 p.m.