

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 2/16/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 2/16/2023. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Bert Ries	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Sherry Shaw	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Joe Smiach	Workforce Coordinator
	Al Conrad	Maintenance Supervisor

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Bert Ries, prevailed to accept the agenda and agenda items as presented.

IV. Executive Session

A motion by Michael Diehl, seconded by Bert Ries, prevailed to go into executive session for personnel reasons at 7:00 p.m. – 7:35 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

V. Minutes:

A motion by Michael Diehl, seconded by Cindy West, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 1/19/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Brad Younkin**A. Treasurer's Report as of 1/31/2023 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$253,535.32.
2. Adult Fund bills totaling \$2,117.86.
3. Practical Nursing bills totaling \$7,167.33.
4. Activity Fund bills totaling \$5,949.80.

A motion by Brad Younkin, seconded by Bert Ries prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports**Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Sherry Shaw****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Bert Ries prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Bert Ries prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. hire _____ as Adult Literacy Instructor pending receipt of all clearances and references. **(Tabled)**
4. A motion by Donna Dively, seconded by Bert Ries, to approve Somerset County Technology Center Calendar for the 2023-24 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Bert Ries, to approve the School Quotas as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Donna Dively, seconded by Bert Ries, to approve the following OAC Members:

- Joetta Mincek, Retired/Special Education Teacher/ IU08 Supervisor/District Supervisor for Service Occupations. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 - R. Keith Welch, Tall Pines Distillery, Culinary Arts
Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Bert Ries, to approve the Local Advisory/ Perkins Committee. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 8. A motion by Donna Dively, seconded by Bert Ries, to approve the leave request from Carissa Sanner. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 9. A motion by Donna Dively, seconded by Bert Ries, to approve the retirement of Sherry Shaw, Fiscal Manager, effective June 30, 2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 10. A motion by Donna Dively, seconded by Michael Diehl, to approve the pay out of 35 sick days to Sherry Shaw at her per diem rate for a total of \$10,419.15. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 11. A motion by Donna Dively, seconded by Bert Ries, to approve to hire Jenny Booth as Fiscal Manager effective 2/16/2023 at a salary of \$58,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 12. A motion by Donna Dively, seconded by Bert Ries, to approve to hire Theresa Pletcher as Assistant Fiscal Manager effective 2/16/2023 at a salary of \$43,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 13. A motion by Donna Dively, seconded by Bert Ries, to authorize the Director of Adult Education and Administrative Director to notify the PA Department of Education that SCTC will not pursue the Federal/State Literacy Grant after the 2022-23 fiscal year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 14. A motion by Donna Dively, seconded by Bert Ries, to approve to hire Kim Cizmanski as Adult Education Program Coordinator effective 7/1/2023 at a salary of \$49,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 15. A motion by Donna Dively, seconded by Brad Younkin, to approve adding the FMLA request from Tanis Herwig to the agenda. Section 508 vote: All delegates present voted in the affirmative; motion carried.
 16. A motion by Donna Dively, seconded by Brad Younkin, to approve the FMLA request from Tanis Herwig. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. A motion by Ron Donaldson, seconded by Bert Ries, to approve the obsolete item list. Section 508 vote: All delegates present voted in the affirmative; motion carried.

C. Negotiations Committee: Chairperson- Michael Diehl**D. Budget & Finance: Chairperson- Brad Younkin**

1. A motion by Brad Younkin, seconded by Michael Diehl, to authorize the proposed Secondary Budget and the proposed Adult Education Budget for the 2023-24 school year be submitted to the participating districts along with a prepared resolution for their action. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson- Cindy West**F. Grievance Committee: Chairperson- Ron Donaldson****IX. Correspondence and Information****X. Executive Sessions****XI. Other Items For Action****XII. Additional Items**

1. The March meeting of the Joint Operating Committee is scheduled for Thursday, March 16, at 7:00 p.m. in the board room of the Somerset County Technology Center.

XIII. Adjournment

A motion by Michael Diehl seconded by Bert Ries prevailed to adjourn the meeting at 8:15 p.m.