

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 1/19/2023

Kim Dorchak, CPA from Kotzan and Associates presented the audit for the 2021-22 Fiscal Year.

### I. Call to Order

#### A. Pledge of Allegiance - Roll Call - Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood- Adam Sembower Alt.
<input checked="" type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Bert Ries	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Sherry Shaw	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Al Conrad	Maintenance Supervisor
	Joe Smiach	Career Coordinator
	Kim Dorchak	Auditor

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

### IV. Executive Session

### V. Minutes:

approve the minutes of the regularly scheduled Joint Operating Committee meeting held 12/15/2022.

### VI. Financial Reports: Chairperson- Brad Younkin

#### A. Treasurer's Report as of 12/31/2022 for General and Adult Education Funds.

**B. Approval/ratification of bills.**

1. General Fund bills totaling \$222,319.76.
2. Adult Fund bills totaling \$5,224.71.
3. Practical Nursing bills totaling \$35,670.55.
4. Activity Fund bills totaling \$7,230.01.

A motion by Brad Younkin, seconded by Noah Wareham prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Sherry Shaw****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. ratify and approve the staff trips as presented.
2. ratify and approve the student trips as presented.
3. hire \_\_\_\_\_ as Adult Literacy Instructor pending receipt of all clearances and references. (TABLED)
4. approve the request of Alyson Dhemcke to go from Full Time to Part Time , Adult Ed Literacy Instructor.
5. approve the request from Krystle Paredes to go from Full Time to Part Time Adult Ed Literacy Instructor.
6. ratify advertising for Adult Education Literacy Instructors.
7. ratify the hiring of Mason Toth as Collision and Repair substitute pending receipt of all clearances and references.
8. approve the hiring of Autumn Chonko as a substitute pending receipt of all clearances and references.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list.

**C. Negotiations Committee: Chairperson- Michael Diehl****D. Budget & Finance: Chairperson- Brad Younkin**

1. approve the 2021-22 Audit Report.

**E. Policy Committee: Chairperson- Cindy West****F. Grievance Committee: Chairperson- Ron Donaldson****IX. Correspondence and Information****X. Executive Sessions****XI. Other Items For Action****XII. Additional Items**

1. The February meeting of the Joint Operating Committee is scheduled for Thursday, February 16, at 7:00 p.m. in the board room of the Somerset County Technology Center.

**XIII. Adjournment**

A motion by Michael Diehl seconded by Bert Ries prevailed to adjourn the meeting at 8:21 p.m.