

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 4/20/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 4/20/2023. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of eight districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Bert Ries	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Sherry Shaw	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Joe Smiach	Workforce Coordinator

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Cindy West, seconded by Michael Diehl, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Michael Diehl, seconded by Bert Ries, prevailed to go into executive session for personnel reasons at 7:10 p.m. – 7:30 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

A motion by --Insert Member Name--, seconded by --Insert Member Name--, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 3/16/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Brad Younkin****A. Treasurer's Report as of 3/31/2023 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$192,329.90.
2. Adult Fund bills totaling \$5,599.29.
3. Practical Nursing bills totaling \$ 26,709.21.
4. Activity Fund bills totaling \$20,447.09.

A motion by Brad Younkin, seconded by Bert Ries prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports**

**Director's Report – Karen Remick**

**Principal's Report – Matthew Danel**

**Adult Education Report – Heidi Petrosky**

**Financial Report – Sherry Shaw**

**VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Donna Dively, seconded by Jessica Sizemore, to approve the following OAC Members:
  - Rebecca Miller, VIA Quest Hospice, Health Occupations
  - Heather Fanale, Tableland Services, Inc., Health Occupations
  - Crystal Lyzbicki, Tableland Services, Health Occupations
  - Brian Helsel, Thomas Buick GMC, Collision Repair & Refinishing
  - Kerri Beth Ickes, Parent, Computer Networking
  - Austin Lyons, A. Liveroni, Masonry

Section 508 vote: All delegates present voted in the affirmative; motion carried.

4. A motion by Donna Dively, seconded by Jessica Sizemore , to approve to ratify the hiring of David Pyle as a part time CDL Instructor pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Jessica Sizemore , to approve the hiring of Amy Rough as a part time LPN Instructor pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Donna Dively, seconded by Jessica Sizemore , approve request for FMLA for Kendra Miller, LPN Director. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. request for FMLA from Linda Dangel, PEDD Instructor. (Tabled)
8. A motion by Donna Dively, seconded by Jessica Sizemore , to approve the addition of the HVAC/R Program. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Donna Dively, seconded by Jessica Sizemore , to authorize the administration to advertise for an HVAC/R Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Donna Dively, seconded by Jessica Sizemore, to approve the listing of the 2022-2023 Certificate Recipients of the Somerset County Technology Center as presented, subject to satisfactory completion of the remainder of the 2022-2023 classes. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. (Tabled)
2. A motion by Ron Donaldson, seconded by Cindy West, to approve the purchase of a 10-passenger van from Woltz and Wind Ford at a cost not to exceed \$66,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Brad Younkin**

1. A motion by Brad Younkin, seconded by Bert Ries, to approve the 2023-2024 Budget. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**E. Policy Committee: Chairperson- Cindy West**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The May meeting of the Joint Operating Committee is scheduled for Thursday, May 18th, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. The Career Expo is scheduled for May 16<sup>th</sup> from 12:00 pm –5:00pm.
3. The Somerset County Technology Center Graduation is scheduled for May 19<sup>th</sup> at 8:45 am.

**XIII. Adjournment**

A motion by Michael Diehl seconded by Bert Ries prevailed to adjourn the meeting at 7:40 p.m.