

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 9/21/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 9/21/2023. The meeting was called to order at 7:00 p.m., by Donna Dively.

### I. Call to Order

A. **Pledge of Allegiance** - Donna Dively led all present in the Pledge of Allegiance.

- **Roll Call** – Of the eight member districts, roll call showed a total of five districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	David Hetz	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger - Alternate Joetta Mincek	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Others:	
	Joe Smiach	
	Al Conrad	

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Donna Dively, seconded by Jessica Sizemore, prevailed to go into executive session for personnel reasons at 7:05 pm – 7:15 pm. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 8/17/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Brad Younkin****A. Treasurer's Report as of 9/14/2023 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$244,111.49.
2. Adult Fund bills totaling \$9,786.38.
3. Practical Nursing bills totaling \$12,378.98.
4. Activity Fund bills totaling \$75.00.

A motion by Michael Diehl, seconded by Jessica Sizemore prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to ratify and approve the instructor increases for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to ratify and approve the officers for the activity clubs of SCTC for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to approve the sub rate of \$122.00 per day for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

6. A motion by Jessica Sizemore, seconded by Michael Diehl , to accept the OAC member list for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Jessica Sizemore, seconded by Michael Diehl, to approve the following new OAC Members: Section 508 vote: All delegates present voted in the affirmative; motion carried.  
 Merit Boucher and Karen Fry, Via Quest Hospice, Health Occupations  
 Tad Will, Bill Miller Equipment Sales  
 Alan Naugle, Penn Machine Company, Machine Technology.
8. Approve to hire \_\_\_\_\_ as a Practical Nursing part-time/full-time Instructor at a salary of \_\_\_\_\_, pending receipt of all clearances and references. [tabled] Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Michael Diehl to ratify the hiring of Nicole Maust at a salary of \$50,000, pending receipt of all references and clearances. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Michael Diehl , to approve to the purchase of a tractor for the Forestry department at cost not to exceed \$60,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Michael Diehl, seconded by Jessica Sizemore , to approve to the purchase of a Amatrol residential mini-split heat pump learning system at cost of \$26,710.08 utilizing refund monies. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. [tabled]

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Brad Younkin**

**E. Policy Committee: Chairperson- Cindy West**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The All Board Dinner is scheduled for September 27, at 6:00 pm.
2. The Fall OAC is scheduled for October 11<sup>th</sup> at 6:00 pm.
3. The Spring OAC Meeting will be held March 20<sup>th</sup> at 6:00 pm.
4. Awards night will be held at 6:30 pm, May 15<sup>th</sup> and Certificate ceremony will be held at 8:30 and 1:00 pm.
5. The October meeting of the Joint Operating Committee is scheduled for Thursday, October 19<sup>th</sup>, at 7:00 p.m. in the board room of the Somerset County Technology Center.

**XIII. Adjournment**

A motion by Michael Diehl seconded by Jessica Sizemore prevailed to adjourn the meeting at 8:17 p.m.

