

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 10/19/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 10/19/2023. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of eight districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Ashley Baker	Rockwood - alternate
<input checked="" type="checkbox"/>	Dan Kovacs	Shanksville-Stonycreek Area-alternate
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	David Hetz	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Board Secretary - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal - SCTC
<input type="checkbox"/>	Other	Al Conrad

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Donna Dively, seconded by Jessica Sizemore, prevailed to go into executive session for personnel reasons at 7:30pm – 7:45pm. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 9/21/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Brad Younkin****A. Treasurer's Report as of 10/12/2023 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$235,453.14.
2. Adult Fund bills totaling \$8,185.59\_\_\_.
3. Practical Nursing bills totaling \$ 3,457.17.
4. Activity Fund bills totaling \$ 130.00\_\_\_.

A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to ratify and approve the additional officers for the activity clubs of SCTC for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Donna Dively, seconded by Jessica Sizemore , to ratify the hiring of Lindsey Deaner as part-time Practical Nursing Instructors at an hourly rate of \$40.00 per hour, pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Jessica Sizemore , to ratify the hiring of and Tracey Kleinmeyer as part-time Practical Nursing Instructors at an hourly rate of \$40.00 per hour, pending receipt of all clearances and

references. Section 508 vote: All delegates present voted in the affirmative; motion carried.

6. A motion by Donna Dively, seconded by Jessica Sizemore , to approve Tanis Hewig and Desire Petro as substitute instructors. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Jessica Sizemore , to ratify the acceptance of Robert Harrold’s request for retirement effective January 15th, 2024 Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Donna Dively, seconded by Jessica Sizemore , to ratify the acceptance of Linda Dangel’s request for retirement effective January 16th, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Donna Dively, seconded by Jessica Sizemore , to advertise for the position of Forestry Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Donna Dively, seconded by Jessica Sizemore , to advertise for the position of a Pre-Engineering Drafting and Design Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Donna Dively, seconded by Jessica Sizemore , to ratify the approval of an intermittent FMLA for Linda Dangel, effective through January 16<sup>th</sup>, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Brad Younkin**

**E. Policy Committee: Chairperson- Cindy West**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

- 1The Spring OAC Meeting will be held March 20<sup>th</sup> at 6:00 pm.
2. Awards night will be held at 6:30 pm on May 15<sup>th</sup>.
3. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17<sup>th</sup>.
4. The November meeting of the Joint Operating Committee is scheduled for Thursday, November 16<sup>th</sup>, at 7:00 p.m. in the board room of the Somerset County Technology Center.

**XIII. Adjournment**

A motion by Michael Diehl seconded by Jessica Sizemore prevailed to adjourn the meeting at 7:50 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.