

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 11/16/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 11/16/2023. The meeting was called to order at 7:00 p.m., by Donna Dively.

I. Call to Order

A. **Pledge of Allegiance** - Donna Dively led all present in the Pledge of Allegiance.

- **Roll Call** – Of the eight member districts, roll call showed a total of five districts were represented as follows:

- **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Brad Younkin	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	David Hetz	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

- **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Board Secretary - SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal - SCTC
<input type="checkbox"/>	Other	

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented.

IV. Executive Session**V. Minutes:**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 10/19/2023.

VI. Financial Reports: Chairperson- Brad Younkin**A. Treasurer's Report as of 11/9/2023 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$235,723.28.
2. Adult Fund bills totaling \$19,399.29.
3. Practical Nursing bills totaling \$ 6,725.62 .
4. Activity Fund bills totaling \$ 21,941.18.

A motion by Jessica Sizemore, seconded by Michael Diehl prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports**Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Noah Wareham prevailed to approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Noah Wareham prevailed to approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Donna Dively, seconded by Noah Wareham, to ratify the acceptance of Robin Rush's request for retirement effective December 29, 2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Donna Dively, seconded by Noah Wareham, to acknowledge the allocation for the Perkins Grant, #380-24-0077, in the amount of \$131,675.00, for the program year July 1, 2023 through June 30, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Noah Wareham, to authorize administration to advertise for a secretarial position, following the required internal posting. Section 508 vote: All delegates present voted in the affirmative; motion carried

6. A motion by Donna Dively, seconded by Noah Wareham, to hire Michael Glover as the Forestry Technology Instructor at a salary of \$58,000, pending receipt of all clearance and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Noah Wareham, to hire _____ as the Pre-Engineering/Drafting & Design Instructor at a salary of _____, pending receipt of all clearance and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. Approve the following OAC Members
 - Ron Watts, Estate Millwork/parent, Carpentry
 - Chase Watts, student, Carpentry
 - Carter Twombly, Twombly Plumbing and Heating, HVAC
 - Matthew Twombly, Twombly Plumbing and Heating, HVAC
 - Chris Phillippi, Phillippi, Phillippi, Plumbing, HVAC
 - Eric Harodetsky, Shane Shaffer Inc., HVAC
 - Jasmine Lopez, Eric Maring Dentistry, Dental Assisting
 - Alexis Day, Fringe Salon Co., Cosmetology
 - Kelsey Shaw, Tableland Services, Teacher Prep
 - Micah Robinson, Omni Bedford Springs, Culinary Arts
 - Rebecca Taylor, Progressive Dental Group, Dental Assisting

Section 508 vote: All delegates present voted in the affirmative; motion carried.

9. A motion by Donna Dively, seconded by Noah Wareham, to accept the retirement of Karen Russo effective December 31, 2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. approve the obsolete item list. [tabled]

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Brad Younkin

E. Policy Committee: Chairperson- Cindy West

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The Spring OAC Meeting will be held March 20th at 6:00 pm.
2. Awards night will be held at 6:30 pm on May 15th.
3. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.
4. The December meeting of the Joint Operating Committee is scheduled for Thursday, December 21, 2023, at 7:00 p.m. in the board room of the Somerset County Technology Center.
5. Construction Fair will be held on February 29th from 9:00-2:00PM.

XIII. Adjournment

A motion by Michael Diehl seconded by Jessica Sizemore prevailed to adjourn the meeting at 7:15 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.