

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 12/21/2023

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 12/21/2023. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

-Roll Call – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager – SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
<input type="checkbox"/>	Others:	

II. ACKNOWLEDGEMENT OF JOINT OPERATING COMMITTEE:**One-Year Members (Term expires 12/24)**

Noah Wareham	Rockwood
Mike Diehl	Turkeyfoot
Donna Dively	Berlin-Brothersvalley

Two-Year Members (Term expires 12/25)

Jessica Sizemore	Somerset
Cindy West	North Star

Three-Year Members (Term expires 12/26)

Brian Brant	Somerset
Joseph Swank	Shanksville
Dorothy Gindlesperger	Shade-Central City
Ron Donaldson	Meyersdale

NOTE: By resolution adopted August 16, 1984, a unanimous affirmative vote, without objection, on any question requiring a recorded vote showing how each delegate voted under 508 of the School Code shall be deemed to be an affirmative vote by each delegate as if he or she has responded affirmatively to the calling of his or her individual name and shall be recorded as follows: "Section 508 vote: All delegates present voted in the affirmative." The full text of the resolution is set forth in the minutes of the meeting of August 16, 1984.

III. REORGANIZATION

- A.** The Pennsylvania School Code and our Articles of Agreement require the Joint Operating Committee at its December meeting to name a President (Chairman) and Vice President (Vice Chairman) to serve for a one-year term.
- 1. Election of temporary president-Donna Dively motions and Cindy West seconds to appoint Michael Diehl as temporary president.**
 - 2. Election of Joint Operating Committee Chairman for a one-year term. Jessica Sizemore motions and Cindy West seconds to nominate Dorothy Gindlesperger as President. Mike Diehl motions to close all nominations- All ayes.**
 - 3. Election of Joint Operating Committee Vice-Chairman for a one-year term. Ron Donaldson motions and Jessica Sizemore seconds to nominate Michael Diehl as Vice-Chairman. Donna Dively motions and Jessica Sizemore seconds to close all nominations. All ayes.**
 - 4. Appointment of Standing Committee Members:**
 - a. Education & Personnel Committee
 - b. Building, Grounds, Equipment & Supply Committees
 - c. Budget & Finance Committee

- d. Negotiations Committee
 - e. Policy Committee
 - f. Grievance Committee
5. **Set dates and times for Joint Operating Committee Meetings from January 2024 through December 2024. (See attached listing) Michael Diehl motions and Jessica Sizemore seconds to set dates and times for Joint Operating Committee Meetings from January 2024 through December 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.**

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session

V. Minutes:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 11/16/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Brad Younkin

A. Treasurer's Report as of 12/14/2023 for General and Adult Education Funds.

B. Approval/ratification of bills.

- 1. General Fund bills totaling \$402,842.20
- 2. Adult Fund bills totaling \$24,524.34
- 3. Practical Nursing bills totaling \$54,213.96
- 4. Activity Fund bills totaling \$10,321.72

A motion by Michael Diehl, seconded by Jessica Sizemore prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports

Director's Report – Karen Remick

Principal's Report – Matthew Danel

Adult Education Report – Heidi Petrosky

Financial Report – Jennifer Booth**VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Donna Dively**

1. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the following OAC member:
Kristie Killen, Eastern Westmoreland CTC, Service Occupations. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the SCTC Guidance Plan. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the auditors' recommendation to update the Technology Center's capitalization policy and consider increasing the threshold for capitalization of assets from the current \$1,500 to \$5,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve Lindsey Deaner as substitute for the school nurse. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to hire _____ as Pre-Engineering Drafting & Design Instructor at a salary of _____, pending receipt of all clearances and references. [tabled] Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to authorize administration to hire a Pre-Engineering Drafting & Design Instructor with JOC ratification at the following meeting. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the SCTC Induction Plan. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve the extension of Karen Remick, Administrative Director's contract through June 30, 2026. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to approve _____ as the Adult Education Secretary, pending receipt of all clearances and references. [tabled] Section 508 vote: All delegates present voted in the affirmative; motion carried.
12. A motion by Donna Dively, seconded by Jessica Sizemore prevailed to authorize administration to hire an Adult Education Secretary with JOC

ratification at the following meeting. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. approve the obsolete item list. [tabled]

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance Committee: Chairperson- Michael Diehl

E. Policy Committee: Chairperson- Cindy West

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The January meeting of the Joint Operating Committee is scheduled for Thursday, January 18, 2024, at 7:00 p.m. in the Board Room of the Somerset County Technology Center.
2. Construction Fair will be held on February 29th from 9:00-2:00PM.
3. The Spring OAC Meeting will be held March 20th at 6:00 pm.
4. Awards night will be held at 6:30 pm on May 15th.
5. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.

XIII. Adjournment

A motion by Michael Diehl seconded by Jessica Sizemore prevailed to adjourn the meeting at 7:11 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.