

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 2/15/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 2/15/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of six districts were represented as follows:

#### **Members:**

<input type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Al Conrad

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to go into executive session for personnel reasons at 7:10 p.m. – 7:25 p.m.

**V. Minutes:**

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 1/18/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 2/9/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$217,829.68.
2. Adult Fund bills totaling \$8,045.31.
3. Practical Nursing bills totaling \$100.35.
4. Activity Fund bills totaling \$2,984.50.

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Brian Brant, to grant permission for the personnel committee to move to hire a Pre-Engineering Drafting & Design Instructor with ratification at the March 2024 meeting. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the Somerset County Technology Center calendar for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the school quotas as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. move to hire a part-time cdl instructor, \_\_\_\_\_ upon receipt of clearances and references. [tabled]
7. move to hire a Practical Nursing Director, at a salary of \_\_\_\_\_, pending receipt of clearances and references. [tabled]
8. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the purchase of used vehicles for Auto Mechanics. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the purchase of a Ford Expedition using Cares Act Grant monies. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. [tabled]

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Michael Diehl**

1. A motion by Michael Diehl, seconded by Noah Wareham, to approve the proposed Secondary Budget and the proposed Adult Education Budget for the 2024-2025 school year be submitted to the participating districts along with a prepared resolution for their action. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**E. Policy Committee: Chairperson- Donna Dively**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The March meeting of the Joint Operating Committee is scheduled for Thursday, March 21, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. The Spring OAC Meeting will be held March 20th at 6:00 pm.
3. Awards night will be held at 6:30 pm on May 15th.
4. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.

**XIII. Adjournment**

A motion by Michael Diehl, seconded by Joseph Swank, prevailed to adjourn the meeting at 7:30 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.