

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 1/18/2024

The auditor was here to present the 2022-23 Audit Report.

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 1/18/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West - Lance Shawley (alternate)	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Al Conrad
		Kim Dorchak - auditor

II. Public Comment**III. Acceptance of Agenda and Agenda Items:**

A motion by Michael Diehl, seconded by, Jessica Sizemore prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session**V. Minutes:**

A motion by, Michael Diehl seconded by, Jessica Sizemore prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 12/21/2023. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 1/11/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$154,381.15.
2. Adult Fund bills totaling \$3,182.88.
3. Practical Nursing bills totaling \$11,467.92.
4. Activity Fund bills totaling \$ 0.00

A motion by Michael Diehl, seconded by Brian Brant, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports**Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by, Jessica Sizemore seconded by, Brian Brant prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by, Jessica Sizemore seconded by, Brian Brant prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by, Jessica Sizemore seconded by, Brian Brant, to hire _____ as Pre-Engineering Drafting & Design Instructor at a salary of _____, pending receipt of all clearances and references.
4. A motion by Jessica Sizemore, seconded by, Brian Brant prevailed to approve the clubs and organizations as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Michael Diehl, seconded by, Brian Brant prevailed to approve the resignation of Kendra Miller. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Michael Diehl, seconded by Ron Donaldson prevailed to approve the advertising of a new Director of Practical Nursing to replace Kendra Miller. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. A motion by Ron Donaldson , seconded by Michael Diehl, to approve the obsolete item list. Section 508 vote: All delegates present voted in the affirmative; motion carried.

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

1. A motion by Michael Diehl, seconded by Jessica Sizemore, to approve the 2022-23 Audit Report. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the increase of the Practical Tuition to \$17,500 starting with 2024-25 class. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson- Donna Dively

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The February meeting of the Joint Operating Committee is scheduled for Thursday, February 15, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. The Spring OAC Meeting will be held March 20th at 6:00 pm.
3. Awards night will be held at 6:30 pm on May 15th.
4. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.
5. Construction Fair (Tableland event) will be held on February 29th from 9:00-2:00PM.

XIII. Adjournment

A motion by Michael Diehl, seconded by Joseph Swank, prevailed to adjourn the meeting at 7:30 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.