

Somerset County Technology Center Joint Operating Committee

Meeting Agenda: 3/21/2024

I. Call to Order

A. Pledge of Allegiance - Roll Call – *Members:*

<input type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	Brian Brant	Somerset Area
<input type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

IV. Executive Session

V. Minutes:

approve the minutes of the regularly scheduled Joint Operating Committee meeting held 2/15/2024.

VI. Financial Reports: Chairperson- Michael Diehl

A. Treasurer's Report as of 3/13/2024 for General and Adult Education Funds.

B. Approval/ratification of bills.

1. General Fund bills totaling \$296,922.94.
2. Adult Fund bills totaling \$ 4,228.63.

3. Practical Nursing bills totaling \$ 1,193.46.
4. Activity Fund bills totaling \$ 14,260.75

VII. Program/Project Reports

Director's Report – Karen Remick

Principal's Report – Matthew Danel

Adult Education Report – Heidi Petrosky

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports

A. Education & Personnel Report: Chairperson- Jessica Sizemore

1. ratify and approve the staff trips as presented.
2. ratify and approve the student trips as presented.
3. approve the OAC administrative responses for the fall 2022-23 meetings.
4. approve the agreement with Intermediate unit #08 for 2 GPS of internet bandwidth for 3 years, starting 7/1/24 – 6/30/27.
5. ratify the hiring of Bobby Andrews as the Pre-Engineering Drafting & Design Instructor at a salary of \$61,000, effective 2/19/24.
6. move to hire a part-time cdl instructor, _____ upon receipt of clearances and references.
7. move to hire a Practical Nursing Director, at a salary of _____, pending receipt of clearances and references.
8. accept the retirement of Tim Bittner effective 6/30/24.
9. accept the resignation of Ryan Jones effective March 6th, with a final date of employment May 3, 2024.
10. ratify the advertising for the positions of Culinary Arts Instructor, Carpentry Instructor, and any anticipated openings.
11. approve to change Practical Nursing program from 1,550 hours to the state minimum of 1500 hours and grant permission for curriculum changes to reflect hours reduction and updated content / alignment.
12. grant permission to submit changes to the PA State Board of Nursing for approval.
13. approve the Cosmetology Teachers program from 600 hours to the state minimum of 500 hours.
14. accept the retirement of Michele Fochtman effective March 18th.
15. ratify the advertising for the position of a Teacher Prep/Early Childhood Instructor.
16. approve Carissa Sanner's request for one day a week off, unpaid during the month of May 2024, to further her nursing degree.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. approve the obsolete item list.
2. approve the proposal for the replacement of man doors with Darr Construction, using grant funds and \$26,400 from refund monies.

C. Negotiations Committee: Chairperson- Michael Diehl**D. Budget & Finance: Chairperson- Michael Diehl**

1. approve the proposed Secondary Budget and the proposed Adult Education Budget for the 2024-2025 school year for public display, pending receipt of all necessary district approvals.

E. Policy Committee: Chairperson- Donna Dively**F. Grievance Committee: Chairperson- Ron Donaldson****IX. Correspondence and Information****X. Executive Sessions****XI. Other Items For Action****XII. Additional Items**

1. The March meeting of the Joint Operating Committee is scheduled for Thursday, March 21, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. The Spring OAC Meeting will be held March 20th at 6:00 pm.
3. The Health Fair in conjunction with UPMC Somerset on April 15th will be held at SCTC on April 15th.
4. Awards night will be held at 6:30 pm on May 15th.
5. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.

XIII. Adjournment