

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 4/18/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 4/18/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of six districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Al Conrad
		Aimee Willet
		Jeff Fisher

**II. Public Comment**

**III. Acceptance of Agenda and Agenda Items:**

A motion by Dorothy Gindlesperger, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried

**IV. Minutes:**

A motion by Dorothy Gindlesperger, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 3/21/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Financial Reports: Chairperson- Michael Diehl**

**A. Treasurer's Report as of 4/12/2024 for General and Adult Education Funds.**

**B. Approval/ratification of bills.**

1. General Fund bills totaling \$121,537.52.
2. Adult Fund bills totaling \$2,464.34.
3. Practical Nursing bills totaling \$27,729.55.
4. Activity Fund bills totaling \$7,586.25.

Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Program/Project Reports**

**Director's Report – Karen Remick**

**Principal's Report – Matthew Danel**

**Adult Education Report – Heidi Petrosky**

**Financial Report – Jennifer Booth**

**VII. Executive Session**

A motion by Dorothy Gindlesperger, seconded by Cindy West, prevailed to go into executive session for personnel reasons at 7:20 p.m. – 7:50 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VIII. Committee and Administrative Reports**

**A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Cindy West prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Cindy West prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. move to hire a part-time cdl instructor, \_\_\_\_\_ upon receipt of clearances and references. [TABLED]
4. A motion by Jessica Sizemore, seconded by Michael Diehl, to approve the hiring of Jason Ritter as Carpentry Instructor starting with the 2024-25 school

year at a salary of \$58,000, pending receipt of all clearances and references.  
Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Cody France, effective April 4, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve moving Jared Philip from part-time to full-time maintenance worker, effective April 3, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the request from William Weigle for an unpaid leave in September 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the request for FMLA by employee #68968, effective 4/10/24. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve increasing the principal position to 260 days. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve increasing the Assistant Principal/Career Coordinator position to 260 days. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the opening of Airframe Technician Program 47.0607 for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
12. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to authorize administration to advertise for an Airframe/Power Plant Technician instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
13. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the opening of Teacher Education Program 13.0101 for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
14. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the listing of the 2023-2024 Certificate Recipients of the Somerset County Technology Center as presented, subject to satisfactory completion of the remainder of the 2023-2024 classes. Section 508 vote: All delegates present voted in the affirmative; motion carried.
15. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to Ratify the hiring of Logan Codispoti as a substitute school nurse. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. A motion by Michael Diehl, seconded by Noah Wareham, to approve the selling of a lift from Autotech. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Michael Diehl**

**E. Policy Committee: Chairperson- Donna Dively**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The May meeting of the Joint Operating Committee is scheduled for Thursday, May 16, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. Awards night will be held at 6:30 pm on May 15th.
3. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.

**XIII. Adjournment**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to adjourn the meeting at 8:05 pm p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.