

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 3/21/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 3/21/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Chris Rose
		Al Conrad

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Dorothy Gindlesperger, seconded by Cindy West, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried

IV. Executive Session**V. Minutes:**

A motion by Dorothy Gindlesperger, seconded by Cindy West, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 2/15/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 3/13/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$296,922.94.
2. Adult Fund bills totaling \$ 4,228.63.
3. Practical Nursing bills totaling \$ 1,193.46.
4. Activity Fund bills totaling \$14,260.75

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports**Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the OAC administrative responses for the fall 2022-23 meetings.
4. A motion by Jessica Sizemore, seconded by Cindy West prevailed to approve the agreement with Intermediate unit #08 for 2 GPS of internet bandwidth for 3 years, starting 7/1/24 – 6/30/27. Section 508 vote: All delegates present voted in the affirmative; motion carried
5. A motion by Jessica Sizemore, seconded by Cindy West, to ratify the hiring of Bobby Andrews as the Pre-Engineering Drafting & Design Instructor at a salary of \$61,000, effective 2/19/24. Section 508 vote: All delegates present voted in the affirmative; motion carried

6. move to hire a part-time cdl instructor, _____ upon receipt of clearances and references. [tabled]
7. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to move to hire Brittany Polke as Practical Nursing Director, at a salary of 62,000, pending receipt of clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to accept the retirement of Tim Bittner effective 6/30/24. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to accept the resignation of Ryan Jones effective March 6th, with a final date of employment May 3, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to ratify the advertising for the positions of Culinary Arts Instructor, Carpentry Instructor, and any anticipated openings. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Jessica Sizemore, seconded by Donna Dively, prevailed to approve to change Practical Nursing program from 1,550 hours to the state minimum of 1500 hours and grant permission for curriculum changes to reflect hours reduction and updated content / alignment. Section 508 vote: All delegates present voted in the affirmative; motion carried.
12. A motion by Jessica Sizemore, seconded by Donna Dively, prevailed to grant permission to submit changes to the PA State Board of Nursing for approval. Section 508 vote: All delegates present voted in the affirmative; motion carried.
13. A motion by Jessica Sizemore, seconded by Donna Dively, prevailed to approve the Cosmetology Teachers program from 600 hours to the state minimum of 500 hours. Section 508 vote: All delegates present voted in the affirmative; motion carried.
14. A motion by Jessica Sizemore, seconded by Donna Dively, prevailed to accept the retirement of Michele Fochtman effective March 18th. Section 508 vote: All delegates present voted in the affirmative; motion carried.
15. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to ratify the advertising for the position of a Teacher Prep/Early Childhood Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
16. A motion by Jessica Sizemore, seconded by Donna Dively, prevailed to approve Carissa Sanner's request for one day a week off, unpaid during the month of May 2024, to further her nursing degree.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. A motion by Ron Donaldson, seconded by Noah Wareham, to approve the obsolete item list. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Ron Donaldson, seconded by Noah Wareham, to approve the proposal for the replacement of man doors with Darr Construction, using

grant funds and \$26,400 from refund monies. Section 508 vote: All delegates present voted in the affirmative; motion carried.

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

1. A motion by Michael Diehl, seconded by Noah Wareham, to approve the proposed Secondary Budget and the proposed Adult Education Budget for the 2024-2025 school year for public display, pending receipt of all necessary district approvals. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson- Donna Dively

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The April meeting of the Joint Operating Committee is scheduled for Thursday, April 18, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. The Health Fair in conjunction with UPMC Somerset on April 15th will be held at SCTC on April 15th.
3. Awards night will be held at 6:30 pm on May 15th.
4. Certificate ceremony will be held at 8:30 and 1:00 pm. on May 17th.

XIII. Adjournment

A motion by Michael Diehl seconded by Noah Wareham prevailed to adjourn the meeting at 7:32 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.