

Somerset County Technology Center Joint Operating Committee

Meeting Agenda: 6/20/2024

I. Call to Order

A. Pledge of Allegiance - Roll Call - Members:

<input type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	Brian Brant	Somerset Area
<input type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Other	

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

IV. Executive Session

V. Minutes:

approve the minutes of the regularly scheduled Joint Operating Committee meeting held 5/16/2024.

VI. Financial Reports: Chairperson- Michael Diehl

A. Treasurer's Report as of 5/16/2024 for General and Adult Education Funds.

B. Approval/ratification of bills.

1. General Fund bills totaling \$ 346,638.78 .
2. Adult Fund bills totaling \$ 2,967.73 .

3. Practical Nursing bills totaling \$ 3,035.82 .
4. Activity Fund bills totaling \$ 4,754.15 .

VII. Program/Project Reports

Director’s Report – Karen Remick

Principal’s Report – Matthew Danel

Adult Education Report – Heidi Petrosky

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports

A. Education & Personnel Report: Chairperson- Jessica Sizemore

1. ratify and approve the staff trips as presented.
2. ratify and approve the student trips as presented.
3. approve the Secondary Student Handbook for the 2024-25 school year.
4. approve the Employee Handbook for the 2024-25 school year.
5. approve the Administrative and Act 93 salaries as presented.
6. approve Dr. Tracey Karlie as Superintendent of Record for the Somerset County Technology Center for the 2024-2025 school year.
7. approve Aimee Willett as the solicitor for the 2024-2025 Fiscal Year at _____ per hour for solicitor work and _____ per hour for specialized/labor/litigation.
8. approve the 2024-25 Crisis Plan.
9. approve hiring _____ as the Aspiring Educator Instructor for the start of the 2024-25 school year at a salary of _____, pending receipt of all clearances and references.
10. approve authorization for the administration and Personnel Committee to select and negotiate salary with an Aviation Maintenance Technology Instructor for the 2024-25 school year with ratification at the August 2024 meeting.
11. approve the bid process for the student-built house with a minimum starting price of \$115,000, pending final completion of sale documents by the solicitor.
12. ratify Jill Rugg as a mentor for Michael Glover for the 2023-2024 school year.
13. approve Mark Lyons as the new NAHB advisor for the 24-25 school year at a salary of \$1,519.07 per year.
14. approve Crystal Lowery as co-advisor for Skills USA for the 24-25 school year at a salary of \$1,933.78 per year.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. approve the obsolete item list.

C. Negotiations Committee: Chairperson- Michael Diehl

1. approve the support contract for the 2024-2029 fiscal years.

D. Budget & Finance: Chairperson- Michael Diehl

1. appoint Trisha Bozovich as Treasurer of the Somerset County Technology Center & Area Vocational Technical Board term to be July 1, 2024 to November 30, 2025 per provisions of School Code Section 404 & 1851.3 (d).
2. authorize the Administration to perform the following accounting procedures during the 2024-2025 fiscal year:
 - Pay all outstanding purchase orders and accruals for the 2023-2024 fiscal year; and further, to authorize budgetary transfers be made as needed.

- Pay utility/contractual bills as due during the 2024-2025 fiscal year to avoid penalty charges.
- Invest excess funds during the 2024-2025 school year.

E. Policy Committee: Chairperson- Donna Dively

1. Approve Policy #622 GASB Statement 34 for public display.

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. A list of the special events for the 2024-25 fiscal year for the Somerset County Technology Center will be provided.
2. Just a reminder: There is no scheduled meeting for the month of July 2024.
3. The August meeting of the Joint Operating Committee is scheduled for Thursday, August 15th, at 7:00 p.m. in the board room of the Somerset County Technology Center.

XIII. Adjournment