

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 5/16/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 5/16/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** – Of the eight member districts, roll call showed a total of five districts were represented as follows:

Members:

| | | |
|-------------------------------------|-----------------------|-----------------------------|
| <input type="checkbox"/> | Donna Dively | Berlin Area |
| <input checked="" type="checkbox"/> | Ron Donaldson | Meyersdale Area |
| <input type="checkbox"/> | Cindy West | North Star Area |
| <input checked="" type="checkbox"/> | Noah Wareham | Rockwood |
| <input checked="" type="checkbox"/> | Joseph Swank | Shanksville-Stonycreek Area |
| <input checked="" type="checkbox"/> | Jessica Sizemore | Somerset Area |
| <input checked="" type="checkbox"/> | Brian Brant | Somerset Area |
| <input type="checkbox"/> | Michael Diehl | Turkeyfoot Valley Area |
| <input checked="" type="checkbox"/> | Dorothy Gindlesperger | Shade-Central City Area |

Introductions/Visitors:

| | | |
|-------------------------------------|----------------------|------------------------------------|
| <input checked="" type="checkbox"/> | Karen Remick | Administrative Director - SCTC |
| <input checked="" type="checkbox"/> | Matthew Danel | Principal - SCTC |
| <input checked="" type="checkbox"/> | Dr. Samuel Romesberg | Superintendent of Record |
| <input checked="" type="checkbox"/> | Jennifer Booth | Fiscal Manager - SCTC |
| <input checked="" type="checkbox"/> | Heidi Petrosky | Director of Adult Education - SCTC |
| <input checked="" type="checkbox"/> | Joe Smiach | Assistant Principal |
| | Others: | Al Conrad |
| | | |

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Dorothy Gindlesperger, seconded by Brian Brant, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session**V. Minutes:**

A motion by Dorothy Gindlesperger, seconded by Noah Wareham, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 4/18/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 5/9/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 204,694.43.
2. Adult Fund bills totaling \$ 5,926.21.
3. Practical Nursing bills totaling \$ 34,937.87.
4. Activity Fund bills totaling \$ 21,077.32.

A motion by Ron Donaldson, seconded by Noah Wareham, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports

Director's Report – Karen Remick

Principal's Report – Matthew Danel

Adult Education Report – Heidi Petrosky

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports**A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Noah Wareham, prevailed to Ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Noah Wareham, prevailed to Ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Joseph Swank, prevailed to approve the following OAC members:
 - Adam Diehl, Center Rock Inc., Welding Technology
 - David Barron Jr., R.E. Michel Company, HVAC
 - Jason Listak, Riggs Industries, PEDD
 - Nate Conrad, Conrad Electric LLC, Electrical Occupations
 - Patrick McCann, Lockheed Martin, Machine Technology

Section 508 vote: All delegates present voted in the affirmative; motion carried.

4. A motion by Jessica Sizemore, seconded by Joseph Swank , prevailed to approve a one-time stipend to Jodi Miller for handling the IEP process throughout the 2023-24 school year. The stipend will be for \$3,000. Section 508 vote: Roll call was taken, Brian Brant Abstained from vote. All other delegates present voted in the affirmative; motion carried.

5. A motion by Jessica Sizemore, seconded by Noah Wareham, prevailed to approve the hiring of Jamie Jones as the Culinary Arts Instructor with a starting salary of \$57,500, starting with the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Jessica Sizemore, seconded by Noah Wareham, prevailed to approve the hiring of part-time summer maintenance workers. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. A motion by Ron Donaldson, seconded by Noah Wareham, to approve the obsolete item list. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Ron Donaldson, seconded by Noah Wareham, to approve the Authorized Official Resolution as stated below:
 - a. Be it RESOLVED, that the Somerset County Technology Center of Somerset County hereby request a Public School Facility Improvement grant of \$5,000,000 from the Commonwealth Financing Authority to be used for a roof replacement project.
 - b. Be it FURTHER RESOLVED, that the Applicant does hereby designate Karen N. Remick, Administrative Director, and Jennifer Booth, Fiscal Manager as the official(s) to execute all documents and agreements between Somerset County Technology Center and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.Section 508 vote: All delegates present voted in the affirmative; motion carried.

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

1. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the 2024-25 Budget. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson- Donna Dively

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The June meeting of the Joint Operating Committee is scheduled for Thursday, June 20, at 7:00 p.m. in the board room of the Somerset County Technology Center.

XIII. Adjournment

A motion by Dorthy Gindlesperger, seconded by Noah Wareham, prevailed to adjourn the meeting at 7:27 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.