

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 6/20/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 6/20/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of seven districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Jeff Fisher - alt	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Ashley Baker -alt	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Mark Weimer - alt	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Samuel Romesberg	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Other	Al Conrad

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Dorothy Gindlesperger, seconded by Michael Diehl, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Michael Diehl, seconded by Ashely Baker, prevailed to go into executive session for personnel reasons at 7:10 p.m. – 7:30 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

A motion by Dorothy Gindlesperger, seconded by Michael Diehl, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 5/16/24. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 5/16/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 346,638.78 .
2. Adult Fund bills totaling \$ 2,967.73 .
3. Practical Nursing bills totaling \$ 3,035.82 .
4. Activity Fund bills totaling \$ 4,754.15 .

A motion by Michael Diehl, seconded by Jeff Fisher, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Heidi Petrosky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Brian Brant, seconded by Ashley Baker prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Brian Brant, seconded by Ahsley Baker, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Brian Brant, seconded by Ahsley Baker, prevailed to approve the Secondary Student Handbook for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve the Employee Handbook for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Brian Brant, seconded by Ahsley Baker, prevailed to approve the Administrative and Act 93 salaries as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Brian Brant, seconded by Ahsley Baker, prevailed to approve Dr. Tracey Karlie as Superintendent of Record for the Somerset County Technology

Center for the 2024-2025 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.

7. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve Aimee Willett as the solicitor for the 2024-2025 Fiscal Year at \$145 per hour for solicitor work and \$165 per hour for specialized/labor/litigation. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve the 2024-25 Crisis Plan. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve hiring of Denise Grove as the Aspiring Educator Instructor for the start of the 2024-25 school year at a salary of \$60,000, pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve authorization for the administration and Personnel Committee to select and negotiate salary with an Aviation Maintenance Technology Instructor for the 2024-25 school year with ratification at the August 2024 meeting. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve the bid process for the student-built house with a minimum starting price of \$115,000, pending final completion of sale documents by the solicitor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
12. A motion by Brian Brant, seconded by Ashley Baker, prevailed to ratify Jill Rugg as a mentor for Michael Glover for the 2023-2024 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
13. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve Mark Lyons as the new NAHB advisor for the 24-25 school year at a salary of \$1,519.07 per year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
14. A motion by Brian Brant, seconded by Ashley Baker, prevailed to approve Crystal Lowery as co-advisor for Skills USA for the 24-25 school year at a salary of \$1,933.78 per year. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

**C. Negotiations Committee: Chairperson- Michael Diehl**

1. A motion by Michael Diehl, seconded by Brian Brant, prevailed to approve the support contract for the 2024-2029 fiscal years. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**D. Budget & Finance: Chairperson- Michael Diehl**

1. A motion by Michael Diehl, seconded by Ashley Baker, to appoint Trisha Bozovich as Treasurer of the Somerset County Technology Center & Area Vocational Technical Board term to be July 1,2024 to November 30,2025

per provisions of School Code Section 404 & 1851.3 (d). Section 508 vote: All delegates present voted in the affirmative; motion carried.

2. A motion by Michael Diehl, seconded by Ashley Baker, to authorize the Administration to perform the following accounting procedures during the 2024-2025 fiscal year:
  - Pay all outstanding purchase orders and accruals for the 2023-2024 fiscal year; and further, to authorize budgetary transfers be made as needed.
  - Pay utility/contractual bills as due during the 2024-2025 fiscal year to avoid penalty charges.
  - Invest excess funds during the 2024-2025 school year.

Section 508 vote: All delegates present voted in the affirmative; motion carried.

**E. Policy Committee: Chairperson- Donna Dively**

1. A motion by Joseph Swank, seconded by Michale Deihl, to Approve Policy #622 GASB Statement 34 for public display. Section 508 vote: All delegates present voted in the affirmative; motion carried

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. A list of the special events for the 2024-25 fiscal year for the Somerset County Technology Center will be provided.
2. Just a reminder: There is no scheduled meeting for the month of July 2024.
3. The August meeting of the Joint Operating Committee is scheduled for Thursday, August 15th, at 7:00 p.m. in the board room of the Somerset County Technology Center.

**XIII. Adjournment**

A motion by Dorthy Gindlesperger, seconded by Michael Deihl, prevailed to adjourn the meeting at 8:00 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.