

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 10/17/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 10/17/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of six districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Jeff Fisher - Alt	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Other	Jill Rugg
		Denise Grove

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session****V. Minutes:**

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 8/15/2024 and meeting held 9/19/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 10/10/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 202,510.08.
2. Adult Fund bills totaling \$ 17,538.32 .
3. Practical Nursing bills totaling \$ 6,899.45 .
4. Activity Fund bills totaling \$ 4,570.00 .

A motion by Michael Diehl, seconded by Brian Brant, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports**

**Director's Report – Karen Remick**

**Principal's Report – Matthew Danel**

**Adult Education Report – Karen Remick**

**Financial Report – Jennifer Booth**

**VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Brian Brant prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to approve the officers for the activity clubs of SCTC for the 2024-25 School Year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to approve Jessyca Keefer-Hoover as a substitute instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to approve the resignation of Jessica Younkin as Cosmetology Instructor effective after 60 days from notification or resignation sooner if a replacement is found. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to approve the OAC responses from the Spring OAC. Section 508 vote: All delegates present voted in the affirmative; motion carried.

7. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to ratify approval to advertise for a Cosmetology Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to approve the hiring of Melissa Brenchak as Cosmetology Instructor at a salary of \$52,000, pending receipt clearance and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Brian Brant , prevailed to ratify approval of Nicole Maust as a co-advisor for Skills USA at a salary of \$1933.78 per year. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Building, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. A motion by Ron Donaldson, seconded by Noah Wareham , prevailed to approve the Obsolete list as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Ron Donaldson, seconded by Noah Wareham , prevailed to ratify approval to purchase a car port for the Aviation Maintenance Technology Program at a cost not to exceed \$40,000 for the car port and installation. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Michael Diehl**

1. A motion by Michael Diehl, seconded by Noah Wareham , prevailed to acknowledge receipt of the Perkins Grant #380-25-0093 for \$150,591. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**E. Policy Committee: Chairperson – Donna Dively**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The November meeting of the Joint Operating Committee is scheduled for Thursday, November 21, 2024 at 7:00 p.m.

**XIII. Adjournment**

A motion by Michael Diehl, seconded by Noah Wareham, prevailed to adjourn the meeting at 7:23 p.m.