

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 9/19/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 9/19/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of six districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Heidi Petrosky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Other	Denise Grove
		Al Conrad

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Joseph Swank, prevailed to accept the agenda and agenda items as presented.

**IV. Executive Session**

A motion by Michael Diehl, seconded by Donna Dively, prevailed to go into executive session for personnel reasons at 7:30 p.m. – 7:55 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

approve the minutes of the regularly scheduled Joint Operating Committee meeting held 8/15/2024. [tabled]

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 9/12/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 163,024.65.
2. Adult Fund bills totaling \$ 3,660.19.
3. Practical Nursing bills totaling \$ 12,419.16.
4. Activity Fund bills totaling \$ 107.43.

A motion by Michael Diehl, seconded by Donna Dively, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Executive Session**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to go into executive session for personnel reasons at 8:05 p.m. – 8:25 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VIII. Program/Project Reports**

**Director's Report – Karen Remick**

**Principal's Report – Matthew Danel**

**Adult Education Report – Heidi Petrosky**

**Financial Report – Jennifer Booth**

**IX. Committee and Administrative Reports****1. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the officers for the activity clubs of SCTC for the 2024-25 School Year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve Melissa Brenchak as a substitute cosmetology instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify the lease agreement between ACM and the Somerset County Technology Center. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Heidi Petrosky as Director of Adult Education effective October 31<sup>st</sup>, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Brittany Drenzo as the Director of Nursing effective September 6, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Kendra Miller as a part-time LPN Instructor effective September 13th. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Douglas Whitfield as an LPN Instructor effective September 29, 2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve Denise Grove's request for five paid days during the summer of 2025 to focus on enhancing the classroom of Aspiring Educator. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to accept the OAC member list for the 2024-25 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
12. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify the hiring of Sarah Romesburg as Director of Practical Nursing effective September 9, 2024 at a salary of \$75,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
13. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify the hiring of Susan Donald as Practical Nursing Instructor effective September 9, 2024 at a salary of \$55,000 Section 508 vote: All delegates present voted in the affirmative; motion carried.

**Building, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

**Negotiations Committee: Chairperson- Michael Diehl**

**Budget & Finance: Chairperson- Michael Diehl**

**Policy Committee: Chairperson – Donna Dively**

**Grievance Committee: Chairperson- Ron Donaldson**

**X. Correspondence and Information**

**XI. Executive Sessions**

**XII. Other Items For Action**

**XIII. Additional Items**

1. The Fall Occupational Advisory Committee meeting will be held on October 9<sup>th</sup> at 6:00pm.
2. The October meeting of the Joint Operating Committee is scheduled for Thursday, October 17<sup>th</sup>, at 7:00 p.m. in the board room of the Somerset County Technology Center.

A motion by Michael Deihl, seconded by Jessica Sizemore, prevailed to adjourn the meeting at 8:30 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.