

# Somerset County Technology Center Joint Operating Committee

## Meeting Agenda: 12/19/2024

### I. Call to Order

#### A. Pledge of Allegiance

- - Roll Call -

##### *Members:*

<input type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	Brian Brant	Somerset Area
<input type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

##### *Introductions/Visitors:*

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Joseph Smiach	Assistant Principal
<input type="checkbox"/>	Kim Cicmansky	Director of Adult Education - SCTC
<input type="checkbox"/>	Others:	

### II. ACKNOWLEDGEMENT OF JOINT OPERATING COMMITTEE:

#### One-Year Members (Term expires 12/25)

Jessica Sizemore      Somerset  
Cindy West              North Star

**Two-Year Members (Term expires 12/26)**

Brian Brant	Somerset
Joseph Swank	Shanksville
Dorothy Gindlesperger	Shade-Central City
Ron Donaldson	Meyersdale

**Three-Year Members (Term expires 12/27)**

Noah Wareham	Rockwood
Mike Diehl	Turkeyfoot
Donna Dively	Berlin-Brothersvalley

NOTE: By resolution adopted August 16, 1984, a unanimous affirmative vote, without objection, on any question requiring a recorded vote showing how each delegate voted under 508 of the School Code shall be deemed to be an affirmative vote by each delegate as if he or she has responded affirmatively to the calling of his or her individual name and shall be recorded as follows: "Section 508 vote: All delegates present voted in the affirmative." The full text of the resolution is set forth in the minutes of the meeting of August 16, 1984.

**III. REORGANIZATION**

- A.** The Pennsylvania School Code and our Articles of Agreement require the Joint Operating Committee at its December meeting to name a President (Chairman) and Vice President (Vice Chairman) to serve for a one-year term.
- 1. Election of temporary president**
  - 2. Election of Joint Operating Committee Chairman for a one-year term.**
  - 3. Election of Joint Operating Committee Vice-Chairman for a one-year term.**
  - 4. Appointment of Standing Committee Members:**
    - a. Education & Personnel Committee
    - b. Building, Grounds, Equipment & Supply Committees
    - c. Budget & Finance Committee
    - d. Negotiations Committee
    - e. Policy Committee
    - f. Grievance Committee
  - 5. Set dates and times for Joint Operating Committee Meetings from January 2025 through December 2025. (See attached listing)**

**II. Public Comment****III. Acceptance of Agenda and Agenda Items:****IV. Executive Session****V. Minutes:**

approve the minutes of the regularly scheduled Joint Operating Committee meeting held 11/21/2024.

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 12/19/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$,273,791.30
2. Adult Fund bills totaling \$3,807.82.
3. Practical Nursing bills totaling \$23,739.60.
4. Activity Fund bills totaling \$7,634.11.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Kim Cicmansky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. approve the staff trips as presented.
2. approve the student trips as presented.
3. approve the hiring of Morgan Harshberger as a Practical Nursing instructor at a salary of \$61,000, effective 1/3/25, pending receipt of all clearances, references and license.
4. approve the hiring of Michael Emerick as a part-time per diem employee for Practical Nursing effective 1/6/25 at \$40.00 per hour, pending receipt of all clearances, references, and license.
5. approve the hiring of \_\_\_\_\_, as a machine shop instructor at a salary of \_\_\_\_\_, pending receipt of all clearances and references.
6. approve the hiring of \_\_\_\_\_ as the Adult Education Secretary, pending receipt of all clearances and references.
7. authorize administration to hire an Adult Education Secretary with JOC ratification at the following meeting.
8. approve the retirement of Scott Shaffer effective June 30, 2025.
9. approve to advertise for Specialized Maintenance.
10. Approve the following new OAC Members:
  - Autumn Baker, student, Collision Repair and Refinishing
  - Brett Snyder, M&K Truck Centers, Collision Repair and Refinishing

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance Committee: Chairperson- Michale Diehl**

**E. Policy Committee: Chairperson- Donna Dively**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The January meeting of the Joint Operating Committee is scheduled for Thursday, January 16, 2025, at 7:00 p.m. in the Board Room of the Somerset County Technology Center.
2. The Spring OAC Meeting will be held March 26th at 6:00 pm.
3. The SCTC awards ceremony will be held May 20<sup>th</sup> from 6:00 - 9:00 pm.

Adjournment