

Somerset County Technology Center Joint Operating Committee

Meeting Minutes 11/21/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 11/21/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. Pledge of Allegiance - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** - Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Other	

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Joseph Swank, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to go into executive session for personnel reasons at 7:00 p.m. – 7:25 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

V. Minutes:

A motion by Michael Diehl, seconded by Joseph Swank, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 10/17/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 11/14/2024 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 276,924.70 .
2. Adult Fund bills totaling \$ 10,293.24 .
3. Practical Nursing bills totaling \$ 29,755.71 .
4. Activity Fund bills totaling \$ 34,696.40 .

A motion by Michael Diehl, seconded by Brian Brant, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports

Director's Report – Karen Remick

Principal's Report – Matthew Danel

Adult Education Report – Karen Remick

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports**1. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the resignation of Carissa Sanner effective January 3, 2025. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the following new OAC members.

KiK Kiley Stahl, student Health Occupations

Georgia Mazzeferro, student, Health Occupations

Valerie Foy, Patriot, Health Occupations

Bryan Smith, SCI-Somerset, Culinary Arts

Jeffrey Miller, Pennsylvania DOC, Culinary Arts

Geoffrey Swirchack, The Lodge at Indian Lake, Culinary Arts

Aaron Cannon, Commonwealth Contracting, Automotive Technology
Ryan Jones, Common Technical Institute at Hiram G Andrews Center,
Service Occupations Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify the approval to advertise for a Health Occupations Instructor. Section 508 vote: All delegates present voted in the affirmative; motion
6. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Lindsey Deaner as the Health Occupations Instructor at a salary of \$61,000 pending receipt of all clearances, references and license verification. Section 508 vote: All delegates present voted in the affirmative; motion
7. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve advertising for an anticipated vacancy for a Machine Technology Instructor.
8. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Alexis Kalp as a full-time Practical Nursing Instructor at a salary of \$61,000 pending receipt of all clearance, references, and license verification. Section 508 vote: All delegates present voted in the affirmative; motion
9. approve the hiring of _____ as a full-time Practical Nursing Instructor at a salary of _____ pending receipt of all clearances, references, and license verification. [tabled]
10. approve the hiring of _____ as a part-time Practical Nursing Instructor, at a salary of _____ pending receipt of all clearances, references, and license verification. [tabled]
11. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Kenneth Montgomery as a part-time CDL Instructor at a salary of \$25.00 per hour, pending receipt of all clearances, references and license verification. Section 508 vote: All delegates present voted in the affirmative; motion
12. approve the hiring of _____ as a part-time CDL Instructor at a salary of \$25.00 per hour, pending receipt of all clearances, references and license verification. [tabled]
13. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Kim Cicmansky as the Director of Adult Education at a salary of \$75,000 pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion

B. Building, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

Section 508 vote: All delegates present voted in the affirmative; motion carried.

1. A motion by Ron Donaldson, seconded by Michael Diehl, prevailed to approve the obsolete item list for sale, disposal or recycling. Section 508 vote: All delegates present voted in the affirmative; motion

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

1. A motion by Michael Diehl, seconded by Noah Wareham, prevailed to authorize the Fiscal Manager to switch Somerset CTC checking accounts to Somerset Trust's

Premium Green Market Money Accounts. Section 508 vote: All delegates present voted in the affirmative; motion

E. Policy Committee: Chairperson – Donna Dively

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The December meeting of the Joint Operating Committee is scheduled for Thursday, December 19th, at 7:00 p.m. in the board room of the Somerset County Technology Center.
2. Kim Dorchak from Kotzan’s will be here for the December meeting at 6:30 to present the results of the 23-24 school year audit.

XIII. Adjournment

XIV. A motion by Michael Diehl, seconded by Joseph Swank prevailed to adjourn the meeting at 7:34 p.m. Section 508 vote: All delegates present voted in the affirmative; motion