

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 12/19/2024

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 12/19/2024. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

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- **- Roll Call** – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

#### **Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood – alternate (Melanie Monticue)
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input checked="" type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

#### **Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Joseph Smiach	Assistant Principal
<input checked="" type="checkbox"/>	Kim Cicmansky	Director of Adult Education - SCTC
<input type="checkbox"/>	Others: Al Conrad	

**II. ACKNOWLEDGEMENT OF JOINT OPERATING COMMITTEE:**

**One-Year Members (Term expires 12/25)**

Jessica Sizemore	Somerset
Cindy West	North Star

**Two-Year Members (Term expires 12/26)**

Brian Brant	Somerset
Joseph Swank	Shanksville
Dorothy Gindlesperger	Shade-Central City
Ron Donaldson	Meyersdale

**Three-Year Members (Term expires 12/27)**

Noah Wareham	Rockwood
Mike Diehl	Turkeyfoot
Donna Dively	Berlin-Brothersvalley

NOTE: By resolution adopted August 16, 1984, a unanimous affirmative vote, without objection, on any question requiring a recorded vote showing how each delegate voted under 508 of the School Code shall be deemed to be an affirmative vote by each delegate as if he or she has responded affirmatively to the calling of his or her individual name and shall be recorded as follows: "Section 508 vote: All delegates present voted in the affirmative." The full text of the resolution is set forth in the minutes of the meeting of August 16, 1984.

**III. REORGANIZATION**

- A. The Pennsylvania School Code and our Articles of Agreement require the Joint Operating Committee at its December meeting to name a President (Chairman) and Vice President (Vice Chairman) to serve for a one-year term.
  - 1. **Election of temporary president – Jess Sizemore motions and Cindy West seconds to appoint Michael Diehl as temporary president.**
  - 2. **Election of Joint Operating Committee Chairman for a one-year term – Jess Sizemore motions and Cindy West seconds to nominate Dorothy Gindlesperger as President. Mike Diehl motions to close all nominations – All ayes.**
  - 3. **Election of Joint Operating Committee Vice-Chairman for a one-year term – Brian Brant motions and Cindy West seconds to nominate Donna Dively as Vice-Chairman. Dorothy Gindlesperger motions to close nominations – all ayes.**
  - 4. **Appointment of Standing Committee Members:**
    - a. Education & Personnel Committee
    - b. Building, Grounds, Equipment & Supply Committees

- c. Budget & Finance Committee
- d. Negotiations Committee
- e. Policy Committee
- f. Grievance Committee

5. **Set dates and times for Joint Operating Committee Meetings from January 2025 through December 2025. (See attached listing) – Michael Diehl motions and Donna Dively seconds to set dates and times for Joint Operating Committees from January 2025 through December 2025. Section 508 vote: All delegates present voted in the affirmative; motion carried.**

**II. Public Comment**

**III. Acceptance of Agenda and Agenda Items:**

A motion by Michael Diehl, seconded by Brian Brant, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Minutes:**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 11/21/2024. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Financial Reports: Chairperson- Michael Diehl**

**A. Treasurer's Report as of 12/19/2024 for General and Adult Education Funds.**

**B. Approval/ratification of bills.**

- 1. General Fund bills totaling \$,273,791.30
- 2. Adult Fund bills totaling \$3,807.82.
- 3. Practical Nursing bills totaling \$23,739.60.
- 4. Activity Fund bills totaling \$7,634.11.

A motion by Michael Diehl, seconded by Brian Brant, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Program/Project Reports**

**Director's Report – Karen Remick**  
**Principal's Report – Matthew Danel**  
**Adult Education Report – Kim Cicmansky**  
**Financial Report – Jennifer Booth**

**VII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to prevail to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to ratify and approve the student trips as presented.
3. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Morgan Harshberger as a Practical Nursing instructor at a salary of \$61,000, effective 1/3/25, pending receipt of all clearances, references and license. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Michael Emerick as a part-time per diem employee for Practical Nursing effective 1/6/25 at \$40.00 per hour, pending receipt of all clearances, references, and license. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the hiring of Tyler Frampton, as a machine shop instructor at a salary of \$60,000, pending receipt of all clearances and references. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. approve the hiring of \_\_\_\_\_ as the Adult Education Secretary, pending receipt of all clearances and references. [tabled]
7. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to authorize administration to hire an Adult Education Secretary with JOC ratification at the following meeting. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the retirement of Scott Shaffer effective June 30, 2025. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve to advertise for Specialized Maintenance. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Brian Brant, prevailed to approve the following new OAC Members:
  - Autumn Baker, student, Collision Repair and Refinishing
  - Brett Snyder, M&K Truck Centers, Collision Repair and RefinishingSection 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson**

1. approve the obsolete item list. [tabled]

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance Committee: Chairperson- Michale Diehl**

**E. Policy Committee: Chairperson- Donna Dively**

**F. Grievance Committee: Chairperson- Ron Donaldson**

**VIII. Correspondence and Information**

**IX. Executive Sessions**

**X. Other Items For Action**

**XI. Additional Items**

1. The January meeting of the Joint Operating Committee is scheduled for Thursday, January 16, 2025, at 7:00 p.m. in the Board Room of the Somerset County Technology Center.
2. The Spring OAC Meeting will be held March 26th at 6:00 pm.
3. The SCTC awards ceremony will be held May 20<sup>th</sup> from 6:00 - 9:00 pm.

**Adjournment**

A motion by Michael Diehl, seconded by Jessica Sizemore, prevailed to adjourn the meeting at 7:21 p.m.