

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 4/14/2025

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Monday evening, 4/14/2025. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. Pledge of Allegiance - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **- Roll Call** – Of the eight member districts, roll call showed a total of eight districts were represented as follows:

Members:

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area
<input checked="" type="checkbox"/>	Ron Donaldson	Meyersdale Area
<input checked="" type="checkbox"/>	Cindy West	North Star Area
<input checked="" type="checkbox"/>	Noah Wareham	Rockwood
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input checked="" type="checkbox"/>	Jessica Sizemore	Somerset Area
<input type="checkbox"/>	Brian Brant	Somerset Area
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input checked="" type="checkbox"/>	Kim Cicmanský	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Al Conrad

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Cindy West, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Executive Session**V. Minutes:**

A motion by Michael Diehl, seconded by Cindy West, prevailed to approve the minutes of the regularly scheduled Joint Operating Committee meeting held 3/20/2025. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 4/8/2025 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 135,434.39.
2. Adult Fund bills totaling \$ 1,374.82.
3. Practical Nursing bills totaling \$ 64,228.10.
4. Activity Fund bills totaling \$ 11,671.45.
5. A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports

Director's Report – Karen Remick

Principal's Report – Matthew Danel

Adult Education Report – Kim Cicmansky

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports**A. Education & Personnel Report: Chairperson- Jessica Sizemore**

1. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the hiring of Brandon McKean as a machine shop instructor at a salary of \$60,000, pending receipt of all references and clearances. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the school quotas for the 2025-26 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the 2025-26 lease from ACM. Section 508 vote: All delegates present voted in the affirmative; motion carried.

6. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the Local Advisory / Perkins Committee members. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the 2024-25 Certificate Recipients of the Somerset County Technology Center as presented, subject to satisfactory completion of the remainder of the 2024-2025 classes. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the following new OAC members: Aileen Reibert, Mountain Dental, Dental Assisting and Angel Trimpey, Good Chemistry Salon, Cosmetology. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to approve the resignation of Bobby Andrews, Drafting & Design Instructor, effective June 5, 2025. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Jessica Sizemore, seconded by Cindy West, prevailed to authorize administration to post and advertise for a Drafting & Design Instructor. Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Ron Donaldson

1. approve the obsolete item list. [tabled]

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

11. A motion by Michael Diehl, seconded by Noah Wareham, prevailed to approve the revised proposed secondary budget for the 2025-2026 for public display. Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson – Donna Dively

F. Grievance Committee: Chairperson- Ron Donaldson

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. The June meeting of the Joint Operating Committee is scheduled for Thursday, June 19, at 7:00 p.m. in the boardroom of the Somerset County Technology Center.
2. Awards night will be held at 6:00 pm on May 20th.
3. The Certificate Ceremony is on May 22nd at 8:30 AM and 12:30 PM.

Adjournment

A motion was made by Michael Diehl, seconded by Joseph Swank, to adjourn the meeting at 7:06 pm. Section 508 vote: All delegates present voted in the affirmative; motion carried.

