

# Somerset County Technology Center Joint Operating Committee

## Meeting Minutes: 2/19/2026

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Thursday evening, 2/19/2026. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

### I. Call to Order

A. **Pledge of Allegiance** - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **Roll Call** – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

**Members:**

<input checked="" type="checkbox"/>	Donna Dively	Berlin Area	
<input checked="" type="checkbox"/>	Mandy Marteney	Meyersdale Area	
<input type="checkbox"/>	Lance Shawley	North Star Area	
<input checked="" type="checkbox"/>	Melanie Monticue	Rockwood	
<input checked="" type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area	
<input checked="" type="checkbox"/>	Jim Summers	Somerset Area	
<input type="checkbox"/>	Brian Brant	Somerset Area	
<input checked="" type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area	
<input checked="" type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area	

**Introductions/Visitors:**

<input checked="" type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input checked="" type="checkbox"/>	Matthew Danel	Principal - SCTC
<input checked="" type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input checked="" type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Kim Cicmansky	Director of Adult Education - SCTC
<input checked="" type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	Aimee Willett

### II. Public Comment

### III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by, Joe Swank prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**IV. Executive Session**

A motion by Michael Diehl, seconded by Joe Swank, prevailed to go into executive session for personnel reasons at 7:05 p.m. – 7:35 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**V. Minutes:**

A motion by Michael Diehl, seconded by Joe Swank, prevailed to Approve the minutes of the regularly scheduled Joint Operating Committee meeting held 1/15/2026. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VI. Financial Reports: Chairperson- Michael Diehl****A. Treasurer's Report as of 2/13/2026 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$184,766.78.
2. Adult Fund bills totaling \$1,669.94.
3. Practical Nursing bills totaling \$3431.00.
4. Activity Fund bills totaling \$2415.00.

A motion by Michael Diehl, seconded by Joe Swank, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**VII. Program/Project Reports****Director's Report – Karen Remick****Principal's Report – Matthew Danel****Adult Education Report – Kim Cicmansky****Financial Report – Jennifer Booth****VIII. Committee and Administrative Reports****A. Education & Personnel Report: Chairperson- Brian Brant**

1. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify and approve the staff trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify and approve the student trips as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried
3. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify and approve the clubs and organizations as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify the following OAC members:

David Leipchak, Brickley Construction / Local 42 Carpenters Union Carpentry. Section 508 vote: All delegates present voted in the affirmative; motion carried.

5. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify and approve the 2026-27 school calendar. Section 508 vote: All delegates present voted in the affirmative; motion carried
6. A motion by Donna Dively, seconded by Joe Swank, prevailed to ratify and approve the one-time stipend of \$3,000 for the 25-26 school year, for Jodi Miller for managing the IEP processes and paperwork. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Donna Dively, seconded by Joe Swank, prevailed to approve for the 2026-27 school year, a one-time stipend of \$5,000 for both Mary Ann Foxwell and Theresa Pletcher to assist with Practical Nursing and Adult Education duties as assigned. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Donna Dively, seconded by Joe Swank, prevailed to approve an increase in LPN tuition for the 2026-2027 school year to \$19,900. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson- Joe Swank**

1. approve the obsolete item list. (tabled)
2. A motion by Joe Swank, seconded by Michael Diehl prevailed to approve the Authorized Official Resolution as stated below:
  - a. Be it RESOLVED, that the Somerset County Technology Center of Somerset County hereby request a Public School Facility Improvement grant of \$1,556,968 from the Commonwealth Financing Authority to be used for a roof replacement project.
  - b. Be it FURTHER RESOLVED, that the Applicant does hereby designate Karen N. Remick, Administrative Director, and Jennifer Booth, Fiscal Manager as the official(s) to execute all documents and agreements between Somerset County Technology Center and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Michael Diehl**

1. A motion by Michael Diehl, seconded by Joe Swank, prevailed to approve the proposed secondary budget and the proposed adult education budget for the 2026-2027 for public display. Section 508 vote: All delegates present voted in the affirmative; motion carried.

**E. Policy Committee: Chairperson- Donna Dively**

**F. Grievance Committee: Chairperson- Jim Summers**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The March meeting of the Joint Operating Committee is scheduled for Thursday, March 19, at 7:00 p.m. in the boardroom of the Somerset County Technology Center.

2. The Spring OAC Meeting will be held March 24th at 6:00 pm.
3. Awards night will be held at 6:00 pm on May 19th.
4. The Certificate Ceremony is on May 22<sup>nd</sup> at 8:30 AM and 12:30 PM.

**Adjournment**

A motion by Michael Diehl, seconded by Joe Swank, prevailed to adjourn the meeting at 7:45 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.