

# Somerset County Technology Center Joint Operating Committee

## Meeting Agenda: 4/16/2026

**I. Call to Order**

**A. Pledge of Allegiance - Roll Call - Members:**

<input type="checkbox"/>	Donna Dively	Berlin Area
<input type="checkbox"/>	Mandy Marteney	Meyersdale Area
<input type="checkbox"/>	Lance Shawley	North Star Area
<input type="checkbox"/>	Noah Wareham	Rockwood
<input type="checkbox"/>	Joseph Swank	Shanksville-Stonycreek Area
<input type="checkbox"/>	Jeremy Shockey	Somerset Area
<input type="checkbox"/>	Brian Brant	Somerset Area
<input type="checkbox"/>	Michael Diehl	Turkeyfoot Valley Area
<input type="checkbox"/>	Dorothy Gindlesperger	Shade-Central City Area

**Introductions/Visitors:**

<input type="checkbox"/>	Karen Remick	Administrative Director - SCTC
<input type="checkbox"/>	Matthew Danel	Principal - SCTC
<input type="checkbox"/>	Dr. Tracey Karlie	Superintendent of Record
<input type="checkbox"/>	Jennifer Booth	Fiscal Manager - SCTC
<input type="checkbox"/>	Kim Cicmansky	Director of Adult Education - SCTC
<input type="checkbox"/>	Joe Smiach	Assistant Principal
	Others:	

**II. Public Comment**

**III. Acceptance of Agenda and Agenda Items:**

**IV. Executive Session**

**V. Minutes:**

Approve the minutes of the regularly scheduled Joint Operating Committee meeting held 3/19/2026.

**VI. Financial Reports: Chairperson- Michael Diehl**

**A. Treasurer's Report as of 4/10/2026 for General and Adult Education Funds.**

**B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 426,138.12.
2. Adult Fund bills totaling \$2,002.58.

3. Practical Nursing bills totaling \$10,296.53
4. Activity Fund bills totaling \$8,520.37.

**VII. Program/Project Reports**  
**Director’s Report – Karen Remick**  
**Principal’s Report – Matthew Danel**  
**Adult Education Report – Kim Cicmansky**  
**Financial Report – Jennifer Booth**

**VIII. Committee and Administrative Reports**

**A. Education & Personnel Report: Chairperson- Brian Brant**

1. Approve the staff trips as presented.
2. Approve the student trips as presented.
3. Approve the student clubs and organizations as presented.
4. Approve the closing of Service Occupations at the close of the 2025-2026 school year.
5. Approve unpaid time off for William Weigle Sept 3<sup>rd</sup> – Sept 11<sup>th</sup> for annual trip to Lancaster County.
6. Approve to hire \_\_\_\_\_ as an adult education instructor for the State Inspection Classes at a rate of \$45 per hour, pending receipt of clearances and references.
7. Approve to increase CDL tuition to \$6,000 effective April 16<sup>th</sup>, 2026.
8. Approve the 2025-26 Certificate Recipients of the Somerset County Technology Center as presented, subject to satisfactory completion of the remainder of the 2025-2026 classes.
9. Approve the hiring of \_\_\_\_\_, as Administrative Director at a salary of \$ \_\_\_\_\_, effective July 1, 2026.
10. Approve the hiring of \_\_\_\_\_, as Principal at a salary of \$ \_\_\_\_\_, effective July 1, 2026.
11. Approve the job description for Assistant Principal / Career Coordinator.
12. Approve the hiring of \_\_\_\_\_, as Assistant Principal / Career Coordinator at a salary of \$ \_\_\_\_\_, effective July 1, 2026.
13. Approve to retain Paul Lalley, Esquire, as special counsel at an hourly rate of \$245.00.
14. Approve the adoption of the Resolution, effective July 1, 2026, identifying and authorizing the then Administrative Director \_\_\_\_\_, to sign electronic agreements with the PA Department of Education.
15. Approve the following New OAC members:

Kris Wyant	Berlin Ambulance / Health Occ
Charles Sandy	Meyersdale Ambulance/Home Instead Car / Health Occ
Alan Mankamyer	Mankamyer Aircraft Repair / Aviation Maintenance
David Shugars	Morocco Welding / Collision Repair & Refinishing
Courtney Trent	Caliber Collision / Collision Repair & Refinishing

16. Approve the job description of the Superintendent of Record.
17. Approve the Superintendent of Record, \_\_\_\_\_, for the 2026-2027 school year, at a yearly salary of \$5,500 per year.

**B. Buildings, Grounds, Equipment & Supply Committee: Chairperson-Joe Swank**

1. approve the obsolete item list.

**C. Negotiations Committee: Chairperson- Michael Diehl**

**D. Budget & Finance: Chairperson- Michael Diehl**

1. Adopt the 2026-27 General Fund Adult Budgets.

**E. Policy Committee: Chairperson – Donna Dively**

**F. Grievance Committee: Chairperson- Donna Dively**

**IX. Correspondence and Information**

**X. Executive Sessions**

**XI. Other Items For Action**

**XII. Additional Items**

1. The May meeting of the Joint Operating Committee is scheduled for Thursday, May 21st at 7:00 p.m. in the boardroom of the Somerset County Technology Center.
2. Awards night scheduled for 6:00 pm on May 19th.
3. The Certificate Ceremony is on May 22<sup>nd</sup> at 8:30 AM and 12:30 PM.

**Adjournment**