

Somerset County Technology Center Joint Operating Committee

Meeting Minutes: 6/18/2026

The monthly meeting of the Somerset County Technology Center Joint Operating Committee was held on Monday evening, 6/18/2026. The meeting was called to order at 7:00 p.m., by Dorothy Gindlesperger.

I. Call to Order

A. Pledge of Allegiance - Dorothy Gindlesperger led all present in the Pledge of Allegiance.

- **- Roll Call** – Of the eight member districts, roll call showed a total of seven districts were represented as follows:

Members:

☒	Donna Dively	Berlin Area
☒	Mandy Marteney	Meyersdale Area
☐	Lance Shawley	North Star Area
☒	Melanie Monticue - alt	Rockwood
☒	Joseph Swank	Shanksville-Stonycreek Area
☒	Jeremy Shockey	Somerset Area
☒	Brian Brant	Somerset Area
☒	Michael Diehl	Turkeyfoot Valley Area
☒	Dorothy Gindlesperger	Shade-Central City Area

Introductions/Visitors:

☐	Karen Remick	Administrative Director - SCTC
☒	Matthew Danel	Principal - SCTC
☒	Dr. Tracey Karlie	Superintendent of Record
☒	Jennifer Booth	Fiscal Manager - SCTC
☐	Kim Cicmansky	Director of Adult Education - SCTC
☒	Joe Smiach	Assistant Principal
	Others:	Mark Bower, Al Conrad, Jill Rugg

II. Public Comment

III. Acceptance of Agenda and Agenda Items:

A motion by Michael Diehl, seconded by Joe Swank, prevailed to accept the agenda and agenda items as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

IV. Minutes:

A motion by Brian Brant, seconded by Michael Diehl, prevailed to Approve the minutes of the regularly scheduled Joint Operating Committee meeting held 5/21/2026. Section 508 vote: All delegates present voted in the affirmative; motion carried.

V. Executive Session

A motion by Michael Diehl, seconded by Joe Swank, prevailed to go into executive session for personnel reasons at 7:05 p.m. – 7:35 p.m. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VI. Financial Reports: Chairperson- Michael Diehl**A. Treasurer's Report as of 6/12/2026 for General and Adult Education Funds.****B. Approval/ratification of bills.**

1. General Fund bills totaling \$ 287,932.74.
2. Adult Fund bills totaling \$2,691.90.
3. Practical Nursing bills totaling \$0.
4. Activity Fund bills totaling \$4,054.70.
5. A motion by Michael Diehl, seconded by Joe Swank, prevailed to approve financial reports listed under section VI, Financial Reports, paragraphs A and B as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.

VII. Program/Project Reports

Director's Report – Matthew Danel

Principal's Report – Matthew Danel

Adult Education Report – Kim Cicmansky

Financial Report – Jennifer Booth

VIII. Committee and Administrative Reports**A. Education & Personnel Report: Chairperson- Brian Brant**

1. A motion by Brian Brant, seconded by Donna Dively, prevailed to approve the Secondary Student Handbook for the 2026-27 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the Employee Handbook for the 2026-27 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the Administrative and Act 93 salaries as presented. Section 508 vote: All delegates present voted in the affirmative; motion carried.
4. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the 2026-27 Crisis Plan. Section 508 vote: All delegates present voted in the affirmative; motion carried.
5. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the MOU with the PA State Police for the 2026-27 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
6. A motion by Brian Brant, seconded by Joe Swank, prevailed to acknowledge the receipt of the Safe Schools report data for the 2025-26 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
7. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve Aimee Willett as the solicitor for the 2026-2027 Fiscal Year at \$145 per hour for solicitor work and \$165 per hour for specialized/labor/litigation. Section 508 vote: All delegates present voted in the affirmative; motion carried.
8. A motion by Brian Brant, seconded by Joe Swank, prevailed to appoint Matt Danel as Substitute Director, retroactive to May 22, 2026, for a stipend of \$960.00. Section 508 vote: All delegates present voted in the affirmative; motion carried.
9. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the addition of Portage, Richland, and Windber School Districts into the Consortium. Section 508 vote: All delegates present voted in the affirmative; motion carried.
10. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve Lindsey Deaner as SADD advisor for 26-27 school year. Section 508 vote: All delegates present voted in the affirmative; motion carried.
11. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve Cody Kerr as the PA Home Builders advisor for the 26-27 school year.
12. A motion by Brian Brant, seconded by Joe Swank, prevailed to authorize Matt Danel to sign all contracts, agreements, grants/and or licenses with the Department of Education. Section 508 vote: All delegates present voted in the affirmative; motion carried.
13. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve the following as mentor instructors for the 2026-27 school year, Nancy Scarton, Angelo Codispoti, Cody Kerr, and Steve Toth. Section 508 vote: All delegates present voted in the affirmative; motion carried.
14. A motion by Brian Brant, seconded by Joe Swank, prevailed to approve for Jill Rugg to keep her existing retirement benefit at the time of her retirement.

Section 508 vote: All delegates present voted in the affirmative; motion carried.

B. Buildings, Grounds, Equipment & Supply Committee: Chairperson-Joe Swank

1. approve the obsolete item list [tabled]

C. Negotiations Committee: Chairperson- Michael Diehl

D. Budget & Finance: Chairperson- Michael Diehl

1. A motion by Michael Diehl, seconded by Joe Swank, prevailed to approve the purchase of the John Deere Skidder using funds from the Supplemental Equipment Grant at the discretion of the instructor, not to exceed \$90,000. Section 508 vote: All delegates present voted in the affirmative; motion carried.
2. A motion by Michael Diehl, seconded by Joe Swank, prevailed to appoint Trisha Bozovich as Treasurer of the Somerset County Technology Center & Area Vocational Technical Board term to be July 1,2026 to November 30,2027 per provisions of School Code Section 404 & 1851.3 (d). Section 508 vote: All delegates present voted in the affirmative; motion carried.
3. A motion by Michael Diehl, seconded by Joe Swank, prevailed to authorize the Administration to perform the following accounting procedures during the 2026-2027 fiscal year.
 - Pay all outstanding purchase orders and accruals for the 2025-2026 fiscal year; and further, to authorize budgetary transfers be made as needed.
 - Pay utility/contractual bills as due during the 2026-2027 fiscal year to avoid penalty charges.
 - Invest excess funds during the 2026-2027 school year.Section 508 vote: All delegates present voted in the affirmative; motion carried.

E. Policy Committee: Chairperson – Donna Dively

F. Grievance Committee: Chairperson- Donna Dively

IX. Correspondence and Information

X. Executive Sessions

XI. Other Items For Action

XII. Additional Items

1. A list of the special events for the 2026-27 fiscal year for the Somerset County Technology Center will be provided.
2. **Just a reminder: There is no scheduled meeting for the month of July 2026.**
3. The August meeting of the Joint Operating Committee is scheduled for Thursday, August 20th, at 7:00 p.m. in the board room of the Somerset County Technology Center.

XIII. Adjournment